



**Minutes of the 2nd Meeting of
Of the Academic Council**

Saturday, August 30, 2014

At 11.00 am

**Minutes of the Second meeting of the Academic Council of the
IIHMR University held on August 30, 2014**

The Second Meeting of the Academic Council of the IIHMR University was held on August 30, 2014 at 11.00 hrs. in the Board Room of the University. The following persons participated in the meeting:

1. Dr. S. D. Gupta, the president of the University, Chairperson
2. Dr. Ram Narain, Member
3. Brig. N S Mani, Member
4. Col. Ashok Kaushik, Member
5. Brig. S K Puri, Member
6. Dr. Seema Mehta, Member
7. Maj. Vinod Kumar, Member
8. Shri Bajrang Lal Sharma, Registrar and member Secretary

The Chairperson extended warm welcome to all the members and thanked them for sparing their valuable time to attend the Meeting. The Chairman apprised the Council Members in brief about the activities and developments taken place after promulgation of the IIHMR University Ordinance, 2013 and the Ordinance was replaced by the IIHMR University Act, 2014 in the first session of the newly elected Legislative Assembly on February 6, 2014. After confirming the quorum of the Meeting, the Chairperson granted leave of absence to the following Members:

1. Shri Arun Datta,
2. Dr. Bulbul Sood
3. Dr. Vivek Padgaonkar
4. Shri K Shiv kumar
5. Shri Sudarshan Shrinivas
6. Dr. Faujdar Ram
7. Dr. Santosh Kumar.

Before the agenda was taken up for discussion, Dr. S. D. Gupta, the Chairman requested Dr. Ram Narain to chair the Meeting. Conceding to the request of the Chairman, Dr. Ram Narain chaired the Meeting. The summary of discussions held / decisions taken on the agenda items in the meeting is as under:

1. Confirmation of the minutes of the First Meeting

As no comments/ observations have been received from the Members on the Minutes of the First meeting of the Council, therefore the Council unanimously confirmed the Minutes of the first Meeting dated December 30, 2013.

2. Consideration of the minutes of the Sub-Committee formed for introduction of new courses.

The Council considered the Minutes of the Meeting of the Sub Committee constituted under the chairmanship of Dr. Ram Narain to review the proposed new courses. The Council deliberated on the proposed new certificate courses by the Sub Committee. The Sub Committee could not explicitly opine about the new degree courses owing to non availability of appropriate data/information but it affirmatively moved some certificate courses. The Council took a view that on the recommendations of the Sub Committee, the certificate courses in the following areas may be included in the basket of courses to be offered by the University:

- (a) Nursing Management
- (b) Medication Management within Hospital
- (c) Information Technology in Healthcare
- (d) Health Economics and Finance
- (e) General and Human Resource Management.

3. Review of Action Taken on the decisions of the last Academic Council Meeting.

The Academic Council noted the report on the action taken on the decisions taken in the First Meeting as mentioned in the notes on agenda. It was also informed to the members of the Council that the Statutes of the IIHMR University have been submitted to the Government for approval and the University has also submitted its application before the University Grants Commission and the National Board of Accreditation.

4. Creation of schools/Institutes as per the suggestion of the Board of Management

In Pursuance to the decision taken by the Board of Management, the matter of creation of new schools, institutes and centres in the University was considered in the Council. Dr. Ram Narain opined that the University should establish and focus on Health related schools and institutes. Therefore, we need to redefine the existing creation of Schools/Institutes. He stated that there is no relevance

to create the School of Rural Management and Centre for Social Sciences under the IIHMRU.

Brig. Mani also reiterated that the University has a brand name par excellence in Health Management Research; therefore it should concentrate exclusively on its core capabilities which are not available with other competitors. He also contended that many other Universities in great number have social science and Rural Management courses on a lower fee structure. He further observed that every School/Institute/ Centre should have at least one flagship programme of study.

It was also suggested in the meeting that some more dedicated centres/schools may be considered by the University on Injury and Road Safety, Geriatric care, Population and Demographic Science etc. After serious deliberations the Council found this suggestion quite close to the mandate of the University as well as to the national health agenda. The Council left this matter with the President of the University for a detailed study and research on creation of new Schools/Centres.

Dr. S D Gupta, the President clarified before the Council that the mission of the IIHMR University is to attain overall well being of the Human Society through improved health care, better implementation of health programmes and quality research. He further contended that health is multi-dimensional, therefore health management research is multi disciplinary/ inter disciplinary in nature. Therefore, co existence of school of rural management and centre for social science is justifiable for better comprehension of health related issues.

The council noted and ratified the creation of Schools/Institute/ centres already done by the University.

5. Academic and other updates

(a) Commencement of New Academic Session

The Council noted the significant events of the new academic session and convocation. The Members appreciated the efforts of the University administration and faculty for securing placements with attractive pay bands for all the students. The Council expressed in one accord that the second year students of all the courses in the current academic session are being taught in a University set up therefore, they may be conferred the MBA degree of the University.

(b) The status of academic courses and admissions

The Council noted the status of academic courses and admissions in the current academic session. Dr. Ashok Kaushik apprised the Council about the small number of admissions in Pharmaceutical and Master of Public Health Programme. Dr. Ram Narain and Brig Mani unequivocally suggested that MPH Course is such a prestigious Course in academic collaboration with JHU where numbers and the viability of the Course are immaterial. They termed it as priceless and observed that this course puts us in a different league. Dr. Ram Narain observed that there is a concept of loss leaders in Marketing wherein the loss making brands are marketed for sake of reputation and higher sale of other products.

The Council unanimously viewed the Pharmaceutical Management programme as a vital course which is very relevant to the University mandate and has a high degree of marketability and employability. The Council underlined the need for integrated efforts in academic inputs like course content and skill enrichment in the student cohort.

(c) Marketing Strategies for the academic courses

The Council noted the information on marketing strategies adopted by the University and expenditure incurred on these activities in previous years. Dr. Gupta apprised the Council that despite the timely use of modern marketing strategies including social media and hundred percent placements, there was gradual downswing in new admissions specifically in Pharmaceutical and Rural Management courses. Dr. Ram Narain observed that we should focus more on our academic inputs and qualitative skill enrichment in student community. He explained that students equipped with employable skills and high placements will play a role of our ambassadors and they will prove to be good help gravitate new admissions. Brig. Mani was of the view that our students should have distinctly an edge over other students and during the course they inculcate such rare skills to handle their new jobs efficiently in the most professional manner.

The Council suggested that an appropriate mix of print media and social net working sites can be used but we should focus more on preparing the students in the most professional way to face the market.

(d) Admission policy

The Council considered the Admission Policy of the University. The Members of the Council, after due deliberations, approved the policy document. The Council put a word of caution for its periodical revision to incorporate the changing scenario on admissions and on the directions of the regulatory bodies.

(e) Examination Policy

Dr. Vinod Kumar informed the Council that this Policy has been finalized after adequate consultations with the faculty members and students. The policy is student centric and due precautions have been taken for maintaining the sanctity of the Examinations. The Examination Policy was considered in the Meeting. After threadbare discussions, the Council noted and approved the University Policy on Examinations. The Council also directed that the university should be open for timely and need based amendments in the Examination Policy.

(f) Human Resource Development Programmes and Trainings

Dr. S D Gupta, the President shared the vision of the university with the Council about this core activity which aims at capacity building, developing leadership in healthcare systems and efficient implementation of health related programmes at the village, state, national and global level. Under this vital activity, the University conducts workshops, training courses for professional development of the persons working as policy makers, engaged in execution of health programmes at various levels. The council considered the Human Resource Development Programmes being conducted by the University and appreciated the diversity in the program contents as well as in the trainee cohorts. The Council noted and accorded approval to the Programmes.

(g) Research projects

The Council noted and approved the Research projects being run by the University. The Council authorized the President of the University to take up such Research Projects at his level and the information for such project may be shared in the Council

(h) Research Papers /books/ journal published

The Council considered and noted the published research work of the University Faculty. The Council observed that this University is laboratory of health management research, therefore looking to the varied activities of the University in health sector there is much to disseminate, share and publish for the benefit of humanity at large.

(i) Collaborations and Networking

The Council noted the Collaborations and Networking of the University with many National and International organizations. The Council admired the lasting relationship of the university with prestigious organizations.

(j) New Joining as Faculty Members and the Registrar

The Council noted and welcomed the newly joined persons in the University team.

6. Faculty Development

Dr. S. D. Gupta informed the Council that what we are today that is because of our faculty. He further apprised that about 15 faculty members have been to the Johns Hopkins University, Baltimore, University of North Carolina, Chappel Hill, USA and Chester University, U.K. He also apprised that the Faculty Members who are engaged in Research Projects, they do visit the Project areas which enrich them with live field experiences. It was suggested by the Council that the faculty members may be sent to those organizations where the students of the University go for summer training. The Council was of the view that diverse enriching activities under faculty development are very crucial for empowering the faculty who, in turn, will contribute to the core activities of the University in a professional manner. The Council underlined the necessity of substantial investment to make our faculty professional, highly skilled and empowered.

7. Approval of the new academic programs.

Dr. S D Gupta apprised the Council about the existing courses being offered by the University and intention to commence new courses. He also informed that a Committee was constituted in the University to identify areas of relevance for the health sector, prepare a list of courses with course designs including content and modules keeping in mind the market trends and employment potentials. The Committee has suggested some 12 Courses with course

contents, duration and credits after analyzing the available information on employability and marketability of each course. Dr. Mani suggested that certificate course in Quality Assurance has good market demand. Shri Bajrang Lal, Registrar IIHMR University, informed the council that Dr. Molvika Pawar, Member, Board of Management has suggested that a new Course may be introduced on Geriatric care.

The Members of the Council were in congruence while observing that ours is a research cum teaching University, therefore, the foremost prerequisite for a new course is high employability and market acceptability so as to gravitate new students. Dr. Ram Narain was of the view that in our MBA courses, teaching of general principles of management is not adequate but we should focus on health and hospital management and as a highly professional human resource our graduates should make the difference in their area of management. In the matter of new Courses the members of the Council were in agreement on the following decisions:

- (i) The University should have a basket of new degree and certificate courses providing ample choices to the students to choose from. Such courses should be identified on the basis of requisite research on market needs and employment potential.
- (ii) There should be explicit categorization of courses on the basis of duration and nature of degree/ certificate in line with UGC norms.
- (iii) The President of the University was authorized to form a group of Faculty Members to identify such courses. The group will also consider the work already done in this area by the earlier Committee and submit its report to the president in one month who will finalize the list of such Courses to be offered in the academic session 2015-16.

8. Any other matter with the permission of the chair.

- (i) **Empanelment of eminent Professors/ Associate Professors who can guide the doctoral candidates of the University**

Dr. Ashok Kaushik informed the Council that there are 21 Ph. D. scholars who have been admitted in this academic session. Looking to the number of the research students we need to empanel eminent Professors/ associate professors who can guide the students in pursuing the research work. The Council noted and approved the proposal for empanelling the eminent experienced persons to work as a guide for the University students. The Council also authorized the President of the University for Preparation of the

panel and a contractual document containing the work requisites, eligibility, honorarium, contact time etc.

(ii) Approval of the Common Seal of the University.

Dr. S. D. Gupta apprised the Council that Dr. Vinod kumar has put lot of efforts in giving final shape to the common seal of the University. Dr. Vinod Kumar explained that the Seal depicts the emblem of the erstwhile Institute and in the circle there are 24 spokes portraying rays of sun which signifies dissemination of knowledge. In the outer circle the name of the university has been written on the Top and on the bottom the Sanskrit Shaloka **ॐ सर्वे भवन्तु सुखिनः** from *Brihadaraanyaka Upanishad*(1.4.14) which denotes- may all be without any disease. The Council appreciated the design and Content of the seal and approved it for the official use.

(iii) Constitution of the Board of Studies created in the schools/Institutes

The Council deliberated in detail on the matter of Constitution of Board of Studies. The Council is of the view that there shall be a Board of Studies for each stream or course to introduce new curricula or to periodically review the existing curricula. The Council decided the following frame work and main functions for the Boards of Studies:-

- (a) The number of Boards of Studies in each stream/course/faculty as also the numbers of each Board shall be determined by the Academic Council and the faculty concerned.
- (b) The Boards of Studies shall be constituted by the Council for a period of two years. The number of members of a Board shall not exceed; a) seven in the case of a Board dealing with the courses and studies; and b) five in other cases.
- (c) There shall be at least one and not more than three external members on each Board consisting of eight or five members.
- (d) There shall be at least five internal members from the respective course/stream
- (e) Each Board shall have a convener appointed by the President of the University.

- (f) Internal member means a member who is a teacher/faculty in the IIHMR University. External member means who is not an internal member.
- (g) The Board of studies will meet quarterly and the minimum quorum for the meeting will be 50 percent of the total members.

Functions of the Board of Studies

- (a) The Boards of Studies shall recommend courses of study and curricula in their respective stream/subject and shall advise on all matters relating thereto or referred to them by the Academic Council or Board of Management or the faculty concerned.
 - (b) The Board of Studies may bring to the notice of the Academic Council or the Board of Management matters connected with examinations in its subject or subjects and may also address the faculty concerned on any matter connected with the improvement of the courses there-in.
 - (c) Any two Boards of Studies may, with the consent of the President, and shall at the request of the Academic Council or the Board of Management, jointly meet and act in concurrence and render a joint report upon any matter which lies within the province of both. In such cases the joint meeting shall elect its own Chairperson from among the two conveners. The quorum of a joint meeting of the Board must include a full quorum of each Board represented.
 - (d) The Boards of Studies shall also prepare panels of examiners in their respective streams/ schools.
- (iv) Empanelment of adjunct faculty members, paper setters and examiners etc.**

The Academic Council also considered the empanelment of adjunct faculty, paper setters and examiners. Dr. Ram Narain observed that we should have full time dedicated and efficient faculty to teach our courses because courses cannot be run on part time and adjunct faculties. The Council Members uniformly maintained that such a panel of reputed academicians for diverse academic activities should be got prepared under the close supervision of the President. And the panel so prepared may be shared in the Council. It was further observed that he respective Board of Studies can also help in this task.

(v) Dedicated University website

The council deliberated on the information/ contents exhibited on the website of the University. All the members of the Council were in harmony to express that the University should have its dedicated website and have adequate information about the schools, institutes, Courses, faculty, placements etc. The special features of the University with its distinct and professional work culture should be displayed in such a manner that can positively influence the site visitor. The information, which is required to be in public domain, under mandatory disclosure should be displayed on the website of the University.

(vi) Approval of the Performa of the Degree/ Certificate to be conferred by the University

The Council considered the pro formas of the degrees and certificates which will be conferred by the University. Shri Bajrang lal observed that we may use hologram, water mark and embossed seal in the degrees/ certificates. The Council members were uniformly in agreement on the issue of security features of these vital documents and it was decided that the documents of Degree and certificates should have hologram, embossed seal of the University and the water mark. The Council authorized the President to take a decision on quality of paper to be used, contents and signatories on the documents.

The meeting ended with a vote of thanks to the Chair.
