

Minutes of the Tenth Meeting of the Academic Council

Date: September 07, 2018 at 11.00am
Venue: Board Room, IIHMR University

The 10th meeting of the Academic Council was held on Friday, September 07, 2018 at 11:00 AM in the Board Room. The following members of the council were present in the meeting.

1.	Prof. Pankaj Gupta	President
2.	Prof. Rajesh Kothari	External Member
3.	Prof. Prabhat Pankaj	External Member
4.	Prof. Venkat Raman	External Member
5.	Prof. Ajay Dandekar	External Member
6.	Ms. Nikita Garg	External Member
7.	Shri Kaustabh Basu	External Member
8.	Shri Joy Chakraborty	External Member
9.	Dr. Vivek Desai	External Member
10.	Prof. Ashok Kaushik	Internal Member
11.	Prof. D.K. Mangal	Internal Member
12.	Prof. P.R. Sodani	Internal Member
13.	Prof. Nutan Jain	Internal Member
14.	Prof. Gautam Sadhu	Internal Member
15.	Dr. Sandeep Narula	Internal Member
16.	Dr. Saurabh Kumar	Internal Member
17.	Shri. Rahul Ghai	Internal Member
18.	Shri Jeetendra Singh Shekhawat	Controller of Exams
19.	Dr. Gautam Mukherjee	Member Secretary & Registrar

At the outset Dr. Pankaj Gupta, the Chairman of the Council greeted all the members of the Council and granted leave of absence to Shri Dinesh Baswal, Shri Sanjiv Navangul, Shri Suneel Chaturvedi, Ms. Suneeta Thatte, Suneel Umesh, Prof. Anoop Khanna and Dr. Tanjul Saxena. Dr. Sodani apprised the members of the Council about the significant developments taken place after the 9th meeting. Dr. Sodani also extended welcome to the new President as well as all the members because this was the first meeting of the newly constituted 3rd Academic Council.

There after the Registrar was asked to take up the agenda for discussion.

1. Confirmation of the minutes of the 9th meeting of the Academic Council. The Registrar informed the members that the minutes of the 9th meeting had been sent to all members for their inputs & no comments have been received. The member of the Council confirmed the minutes of the 9th meeting held on February 03, 2018.
2. Review of the ATR on the decisions taken in 8th meeting.
- 2.6. A discussion evolved regarding the number of credits, teaching hours and the semester system for PG courses as per guidelines of UGC. The council was informed that at present 88.5 credits are required for MBA Courses of the University and that we follow the trimester system.

Prof. Venkat Raman and Prof. Prabhat Pankaj opined that credit for PG Program should be in the range of 96-120 credits where 1 credit is given for 3 hrs. of teaching and involves 1050 hrs. of teaching in a semester. Dr. Mangal informed the Council that Chairman has expressed his considered opinion that we shall follow trimester with two months summer training and three months for dissertation when the student is away from campus.

President Prof. Pankaj Gupta agreed that there was a need to raise the credits from 88.5 to 120 and teaching hours also may be 525 hours per trimester. **Resolved that concerned Deans may review the Academic Calendar and revise the credits and teaching hours within the next fortnight. The electives and Summer Training shall be credit courses with requisite hours. It was also decided that a white paper may be developed describing the changed curriculum, credits & teaching hours.**

- 2.6.f. The Academic Council discussed the summer training module threadbare. According to Sri. Kaustubh Basu, the Industry does not require the inputs from the interns coming for summer training unless it is relevant for their sphere of work. Dr. Vivek Desai & Shri Joy Chakraborty were of the opinion that interface with Industry should involve both faculty and students. We normally obtain certificate from the industry at the end of summer training, but a midterm

evaluation would be more appropriate. This could be managed through video conferencing/Skype. The role of Alumina is also crucial in the mentoring as they are conversant with the industrial role as well as theoretical concept. Dr. Vivek Desai felt that there should be one mentor from the University and 3 from the Industry. Three tier mentoring program comprising of junior level executive (preferably alumni) middle level executive & senior level executive (preferably VP or equivalent). The idea of weightage was also discussed and according to Prof. Prabhat Pankaj and Prof Venkat it should be 40:60 where industrial weightage is 60%. Prof. Rajesh Kothari & Prof. Prabhat Pankaj were of the opinion that credits as well as classroom teaching need to be enhanced.

Dr. Prabhat Pankaj felt that mentorship may comprise of a pool of alumina and Industry managers in the IInd year in such a manner that student knows what is expected from him to develop his employability. According to Shri Joy Chakraborty the planning part is crucial as Industry is keen to have a practical operational approach say power point presentations than a lengthy report. Dr. Vivek Desai emphasized that a structured summer training using technology with a focus on startup may be more realistic as that is the future. Ms. Nikita Garg was of the opinion that mental calmness was required for handling performance issues and emotional of work related pressure.

Prof. Pankaj Gupta opined that students may develop unstructured learning and lateral thinking capacity issues like artificial intelligence, HR analysis, chat boards, seminar courses, MOOCs and other online learning platforms and that the same shall be developed and included in the curriculum.

Resolved that industry experts would evaluate summer training and it will be structured in 60:40 ratio where 60 % would be from the industry. The industrial mentors will be from junior, middle & top management. The topic of dissertation would be based on his learning in the industry during summer training. Also, along with end term, mid-term evaluation of summer training will be introduced between the faculty mentor and industry mentors through video conferencing/skype. The industrial mentors will combine their evaluation and send report through the Top Management for 60% marks. The student will also be required to make a power point presentation and poster competition for the balance 40% marks.

- 2.9 **Open online courses:** Dr. Vivek Desai felt that open online courses are important because executives these days wants to update themselves without coming to a regular course. He qualified his proposal with the one-year e- PGDHRM course being conducted by TISS which is very popular with working professionals. The need of the hour is to design futuristic courses for the target audience.

Resolved that the students will have to opt for online courses in MOOC's platform. Faculty of all schools will upload different online courses so that a basket of courses are there to enable the students to have a choice. Similarly, relevant electives will also be made available for better learning.

4. **Presentation for starting new course :** The University had made a presentation for starting new courses of MHA & MPH. Prof. Venkat emphasized that this is an age of specialization. Dr. Vivek Desai was of the opinion that MBA in Hospital and Health does not seem to be very relevant. It would be better to start specialized courses in Hospital Administration and Public Health where the focus is more relevant. The fees of MPH courses in collaboration with JHU is quite high. More over the MOU with JHU does not prevent IIHMRU to start its own course. Both Dr. Vivek Desai and Sri Joy Chakraborty felt that employability is better for MHA course as compared to MBA HHM.

Resolved that university will start exploring courses of MHA & MPH with intake of 60 students per batch from next year subject to approval in the next BOM. We may also consider to reduce the intake of MBA HHM from 180 to 120 students.

Item no, 3: Dr. Kaushik was asked to explain the minutes of BOS of HHM. It was proposed that Ayushman Bharat may be included in curriculum from 2018-20 itself instead of 2019-20. Secondly the modules of IIHMRU may be rewritten as per pattern of IGNOU. Modules of Strategic Purchasing and Drug Procurement, Supply Chain, Forensic Claim Data may be introduced through workshop, seminar etc. Ms. Nitika Garg observed that OPPI, her organization is in collaboration with NHPM & she would ensure that IIHMRU faculty can be updated with her assistance. It was also observed that BOS members were all doctors and could be further strengthened through industrial interface. Dr. Vivek Desai suggested that interaction through seminar, workshop and guest faculty engagement will reinforce learning.

Resolved that the Academic Calendar of IIMRU may be revised and electives and summer training may be changed to credit courses.

- Item no. 4:** Dr. Sandeep Narula explained the minutes of BOS of School of Pharmaceutical Management. Prof. Venkat suggested that electives like Corporate Cultural Ethics, Clinical Trials, and other industry-research oriented subjects may be included in the curriculum. Ayushmaan Bharat could be developed and delivered through workshop and seminars.

Resolved that the Academic Calendar of SPM may be revised and electives and summer training may be changed to credit courses.

5. **BOS of Rural Management:** The members expressed their concern that only 10 students have taken admission whereas the total intake strength is 30. Dr. Gautam Sadhu, Rahul Ghai & Prof. Ajay Dandekar explained that curriculum of Rural Management is such that students get maximum exposure through field training. The Students will be sent for field training of 10-15 days thrice and will get exposure of Livelihood, Water Management Nutrition of Wash Programs in which the University is engaged in project consultancy in several States. These are also credit courses including field visits and total credit is 96. Prof. Venkat suggested that Indian School of Business has a structured approach for this kind of sectoral MBA. The faculty also suggested the evaluation ratio of 50:50 but the Council opined that separate evaluation parameters may not be appropriate.

It was suggested that industrial partnership with ITC e-choupal or collaboration with Tata Trust, Gujarat Ambuja could be sought. It was essential to dovetail sustainability and employment opportunities to make the course viable.

Resolved that the Academic Calendar of SDS may be revised and electives and summer training may be changed to credit courses. The nomenclature of MBA Rural Management needs to be changed to Masters in Development Studies to enlarge the scope of learning.

The Council approved the BOS minutes of MBA- HHM, MBA- PM, MBA- RM with suitable amendments.

Agenda item 7,8 were discussed by President himself as only reporting items.

Table Agenda- Key points for Academic Excellence.

President Prof. Pankaj Gupta presented the following key points for Academic excellence:

Suggested guidelines are as under:

1. All the courses/modules MUST be taught as per a pre-approved session plan which has the following component for every session:
 - a) Topic & learning outcome
 - b) Case/caselet /instrument/role-play/simulation (as per design/requirement of the course)
 - c) Essential reading
 - d) Additional reading
 - e) Home work/assignment
2. At least 10% of the total sessions should be taken by practicing managers, industry leaders/eminant academic leaders.

3. Student should be engaged in practical industry related assignments/live projects. They should also be involved in research/consulting work done by the faculty wherever possible.
4. Faculty feedback will be taken two times. Once after finishing half the course and once after the end of course/module. It will be taken by academic department in co-ordination with IT department.
5. All faculty members should use reflective notes (key learning from the class and their own contribution that learning) and class participation as an important component of internal evaluation (suggested weightage is approx. 15% of the total) other component of internal evaluations can be quiz, class test, projects, film on key learning, creation of new games, sharing on course, whatsapp group, blog, etc. Total weight of such internal evaluation should not exceed 60% of the total. Internal marks should be communicated to the students on a real time basis and sharing on ERP platform as well.
6. End term exam must be conducted for every course for a weightage of 40%.
7. End term exam papers will be subject to moderation and quality assurance process.
8. The President can give relaxation regarding point 5 & 6 in any specific situation or case-to-case basis as per recommendation of Dean Academics and concerned deans.
9. Peer evaluation of teaching learning will be conducted from time to time.
10. Academic audit will be conducted at the end of each term.
11. Elective should be normal credit course.
12. The above is proposed to be applicable from the next term starting Oct. 2018 after due approval of Academic Council.

Resolved that the key points for academic excellence were approved by the Academic Council and recommended to be implemented from Oct. 2018.

Table Agenda 2 – Items from examination section – This agenda is required to be discussed with the faculty before implementation. Though essential it was deferred by the President for internal discussion. There are a few points which need to be structured in the examination system.

Agenda no. 9 – Draft PhD guidelines. This agenda could not be discussed because the PhD convener Dr. Tanjul Saxena went on leave due to family circumstances. It was decided that this agenda may be got approved through circulation.

Agenda no. 10 – Statutes of the University. This agenda was withdrawn by the President for internal discussion.

The meeting ended with thanks to the Chair.

Registrar

